Elementary Campus 903 6th Ave Ct NE Isanti, MN 55040



Middle School Campus

1005 7th Ave

Isanti, MN 55040

Phone: 763-444-0349

Phone: 763-444-0342

www.artandscienceacademy.k12.mn.us

ISD #4227

APPLICATION FOR ENROLLMENT 2024-2025 SCHOOL YEAR

(Please Print Legibly)

Child's Legal Name:				
First:	Middle:	La	st:	
Street Address:				
City:		State:		Zip:
Phone Number:	Will the child be at least 5 years old by 9/1/2024?			
School Currently Attending:				
I am enrolling my child into gra	ade (please circle one): K	1 2 3 4 5 6 7 8		
Does your child have an IEP/50)4?			
Parent/Guardian #1 Name:				
Address (If different than Stud	ent):			
Email Address:				
Best Phone Number:		Second Phone Number	:	
Parent/Guardian #2 Name:				
Address (If different than Stud				
Email Address:				
Best Phone Number:				
Parent/Guardian Signature:				Date:
Siblings (as defined by the <u>Enr</u> preference required by Minnes for admission to Art & Science	sota Statutes 124E.11, w	e ask that you identify s	iblings who	are <u>currently applying</u>
Name:		Grade:	(24-25	School Yr)
Name:		Grade:	(24-25	School Yr)

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ENROLLMENT LOTTERY AND POLICY

For current year enrollment:

Step 1: Submit initial application to ASA. Step 2: If there are open enrollment spaces, student is admitted, and the full enrollment paperwork is given to parent/guardian. School records are requested by ASA from the previous school. Any special education meetings would be determined at that time.

Step 2a: If there is <u>not</u> an open enrollment space the student will be placed on the general waiting list. Students who are children of employees or siblings of currently enrolled students will be put on the priority list. The priority list must be emptied first before names on the general list are called.

Step 2b: Once an opening occurs, student is admitted, and the full enrollment paperwork is given to parent/guardian.

School records are requested by ASA from the previous school. Any special education meetings would be determined at that time.

For next year enrollment:

Step 1: Submit initial application to ASA. Opens Feb 1, due no later than Mar 1.

Step 2: If applications do not exceed enrollment spaces, students are admitted, and full enrollment paperwork is given to parent/guardian. School records are requested by ASA from the previous school. Any special education meetings would be determined at that time.

Step 2a: If applications exceed enrollment spaces, a lottery will be held for that grade level at the May board meeting. A priority and a general list will be generated. Parents/guardians will be called in order as drawn at the lottery.

> Step 2c: Upon acceptance, enrollment proceeds like step 2.

Step 2b: Three attempts will be made to try and contact parents/guardians to accept spot for enrollment. Parents/guardians have 48 hours from the point of contact to accept/decline or will be moved to the bottom of the list if no answer. Affirmative responses after 48 hrs, the student will be moved up to the next available opening on that list.

For a full reading of the enrollment and lottery policy, please refer to the ASA website under 'Policies'.

What is the likelihood of my student being accepted?

The amount of spaces available in each grade is limited as we pride ourselves in focusing on our students instead of numbers. It is common for us to stay capped out for each grade, but openings do happen. Enrollment especially at the beginning of the year is highly variable because often times the school is unaware of a family's plans until the last minute, so the first two weeks of school we tend to see a certain percentage shift at the last minute. We encourage families who are committed to an art and science integration curriculum to apply as their primary choice, not as a fallback.

What defines a sibling for the purposes of the priority list?

The <u>enrollment policy</u> provides for a priority list for children of employees and siblings of current students in order to help keep families together. There are three categories of siblings allowed: biological, legal, and foster. Biological siblings are related by the same parent. Legal siblings are from a joined family (evidence might be requested if situation is unclear). Foster children are automatically considered siblings for the duration of their stay with a family. For other living arrangements that do not meet these three above, students can still apply for the lottery but will be placed on the general list, not the priority one as they are not actual siblings. The student of a staff member is given the same priority level as a sibling student.

Why do we only have 48 hours to respond once our student is selected?

Typically, we have multiple families waiting on open spaces and so to be considerate to those families, we limit the waiting time so that potential students are not held up from being enrolled. We would hope that families would already have a commitment to ASA in mind when applying.

What is the average number of students per class?

Class numbers vary depending on grade level but typically range from 20-22 per class.

How will I be notified of a lottery acceptance?

Information provided on the application form will be used to try and contact parents/guardians. Please ensure that contact information is accurate when submitting the application as ASA is not responsible for students who drop down the waitlist due to inaccurate information. Three attempts will be made to try and contact a parent/guardian before moving on to the next name on the list.

Does the school notify parents/guardians about shifts in a student's placement on the waitlist?

Parents/guardians are informed of the initial placement on the list after the lottery drawing, however it is not common practice to constantly update parents/guardians to every update that occurs. If someone is looking for an update, they can be assisted by contacting the front office. Parents/guardians are contacted when an opening occurs, and they are the prospective candidate.

Does enrollment paperwork need to be completed before the student is admitted?

No. The school with not accept any paperwork beyond the initial application until a space opens up, at which point parents/guardians will be provided with an enrollment packet of all the additional forms that are needed at that point.