



**Art & Science Academy Charter School
ACCEPTABLE USE**

Technology & Internet Acceptable Use Policy

Philosophy

The purpose of offering individuals at the ASA access to computer technology and the Internet is to promote excellence in research and education consistent with the school's mission and policies. Computer technology skills are now fundamental to the preparation of citizens and future employees. Students will develop these skills as they interact with the unique resources available through computer technology. With access to some computer technology like the Internet comes a danger of encountering materials and participating in activities inappropriate for students at our school.

We believe, however, that with education, acceptable use by students and with parent/guardian involvement, the benefits of responsible use exceed potential risks. Access to computer technology is a privilege provided by the school, and it carries with it the responsibility to use resources appropriately. Failure to adhere to school policy regarding acceptable use of computer technology and the Internet will result in restrictions or loss of school sponsored access to computer technology and other appropriate disciplinary action.

Computer Use

Students are expected to abide by the following rules when using ASA computers:

- No negligent behavior or misuse of school computers; no rough play is allowed in the computer labs.
- No beverages or food are allowed in the computer labs.
- Respect the work of others.
- Do not add or delete programs from the computers.
- Log out when you leave your computer station.

Acceptable Use

Individuals are expected to use their access to computer technologies to further educational and personal goals consistent with the ASA mission and school policies. The guidelines of responsible, considerate, and ethical behavior expected of students at the ASA extend to the use of all campus computers, campus network resources, and networks throughout the world to which the school provides access.

The following are some examples of acceptable use of school sponsored computer technology:

1. Complete class work and personal projects.
2. Locate information needed to complete class required research or personal research.
3. Participate in distance learning projects.
4. Download appropriate information from the Internet to personal network folders

provided by the school.

Unacceptable Use

The examples of unacceptable use and possible consequences listed on the following page are not intended to be all-inclusive. They are presented as guidelines for administrators, teachers, students, and parents.

Vandalism

- Intentionally degrading or disrupting equipment, software or software performance
- Unauthorized monitoring, accessing, editing or changing of data belonging to others

Hacking

- Tampering, modification, or additions to network software, hardware or wiring
- Willful violation of computer system security

Inappropriate Use

- Wasting of finite resources (i.e. generation of excessive network traffic, excess printing)
- Transmitting or requesting, reviewing, downloading, storing, printing, editing or posting materials that are profane, obscene, or uses language or images that are disruptive to the educational process, including actions which could constitute harassment or discrimination
- Posting personal information about a student or staff, including telephone numbers and addresses as well as information regarding the specific location of any student or staff
- Using network for financial gain, political or religious promotion, or commercial purposes unrelated to the mission of the school
- Plagiarism
- Setting up web pages or private email accounts through external servers
- Posting personal ads on external servers
- Joining inappropriate chat rooms
- Posing as another person (student, staff, faculty, etc) in any manner