



Asteroids Kids Club 2021-2022

Before and After School Care Services for ASA Students Grades K-6

(763) 999-0972

Registration

Family Registration Forms must be completed each school year and returned to the school prior to the first day of attending. An annual \$20.00 registration fee will be charged and will automatically be added to the first invoice.

Before School Care (6:30am to 8:00am)

- **\$8.00/Day Per Child**

Staff will be available to welcome students; assist with any needs they may have and provide structured activities as needed. Breakfast is available at 7:50am, however it must be ordered and paid for in advance.

After School Care (3:15pm to 6:00pm)

- **\$10.00/Day Per Child**

Students participating in the After School Care program will be given the opportunity to complete daily homework, play games outside and have creative free time. Please be sure your child is sent with appropriate outdoor attire everyday as we go outside whenever weather is permitting. One snack will be provided daily at 4:00pm. Families who have a child with food allergies or intolerances will need to advise staff and bring a snack from home each day.

All students who have not been picked up from school by 3:15pm or 15 minutes after the end of an after-school activity, will be sent to the Kids Club program, and charged accordingly. After 3:15pm, students must be either in After School Care or with a staff member/guardian if they are on school property.

Drop Off & Pick-Up Procedure

Every child MUST be SIGNED IN (before school care) or SIGNED OUT (after school care). Students will not be sent to cars idling in the parking lot; an adult from the child's approved list MUST come into the building to sign them in or out. Please be prepared to show a government issued photo ID.

Kids Club late pick-up fee:

An additional charge will be added to your bill (see chart below) if you pick your children up later than 6:00 p.m. Please call 763-999-0972 if you know you are running late.

6:01 – 6:10 p.m. = \$10.00

6:11 – 6:15 p.m. = \$15.00

6:16 – 6:20 p.m. = \$20.00

6:21 – 6:30 p.m. = \$30.00

Invoices

Invoices will be emailed every two weeks on Sunday, and payment will be due the following Friday. **Late payments will incur a \$5.00 late payment fee.**

Outstanding Balances

The Kids Club program is run for the benefit of our students and families. Staff is paid directly through any proceeds so it is expected that all fees be paid in advance or within one week of notice. Children of families that do not pay their bill within the week period may not be allowed to attend Kids Club.

Unpaid Balances

A deposit may be required against future charges and will be used to pay the last month's bill for the school year. In a case where the child is not allowed to participate, Kids Club staff will call the primary parent(s)/guardians to pick the child up. If they are not available, others on the approved pick-up list will be called. Balances for the Kids Club program will not be carried forward into the next school year. Unpaid balances at the end of the school year may result in the after-school service not being available for the family during the following school year.

Resolution of Payment Issues

If there is an outstanding balance issue, the Kids Club Coordinator will be the point of contact for payment, not the Kids Club staff.

In Case of Inclement Weather

The Kids Club Program will be available to all children registered for the program, as follows:

EARLY DISMISSAL: For the safety of all, we encourage parents to pick up children as early as possible. The program will be open, however, until all children are signed out.

DELAYED/LATE OPENINGS: The Before Care Program will not be open if there is a delayed/late start for the safety of all.

CLOSINGS: If school is closed, the Before & After Care Program is also closed.

****Please be sure you write a note for After School Care staff or contact the Elementary School at 763-444-0342 if there is an alternative person coming to pick up your child.**